



# Driving Your Career Progression

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Are you ready to take the next steps in your career? Do you know what direction to take?  
Are you concerned about your interview skills?

Our supportive career development programmes are tailor made to you as an individual and will help you to establish clear goals, experience personal growth and achieve successful career progression. Furthermore, we had a 100% success rate during 2010 in getting our clients through successful interviews!

Our programme covers:

- Driving your career progression – understanding your career goals
- Understanding your transferable skills
- How to re-focus and attack the job market
- Writing successful CVs, application forms & letters
- Winning interviews – interview techniques & preparation
- Standing out – presentation skills & communication techniques
- Differentiation – personal style & branding

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Experienced & inspirational coaches ○ Bespoke programmes ○ In-house training ○ Group training ○ 1-2-1 ○ Nationwide coverage

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To find out what we can do for you, contact us today on:

Tel: 0845 8385429

E-mail: [enquiries@mikesullivan.biz](mailto:enquiries@mikesullivan.biz)

Web: [www.mikesullivan.biz](http://www.mikesullivan.biz)

**MSA**  
Mike Sullivan & Associates

*...providing a unique and innovative approach to business coaching & training*