
Training, Mentoring & Consultancy Services

The following list is a selection of our training, mentoring and consultancy topics. You can choose individual subjects or mix and match to build a bespoke programme to suit your requirements. Feel free to contact us to discuss any other topic required.

Management & Leadership

- Management & Leadership Skills
- Business Transformation
- Creative Strategy
- Developing a Business Plan
- Finance for the Non-financial Manager
- Interviewing Skills
- Leading & Managing a Flexible Workforce
- Managing Change
- Networking Skills
- Planning & Organising
- Problem Solving
- Product Development
- Project Management
- Rising Stars – Bespoke Integrated Management Programmes
- Service Strategy & Pricing
- Team Building & Motivation Skills
- Team Management
- Time Management
- Professional Business Writing
- 1-2-1 mentoring programmes for Directors, Board members and senior staff

Presentation & Communication

- Effective Communication Skills – All levels
- Professional Presentation Skills – All Levels
- Presenting in Public – Overcoming the Fear
- How to be an Outstanding Public Speaker

Sales & Marketing

- Introduction to Sales
- Sales Skills (Intermediate & Advanced)
- Effective Negotiation Skills
- Increase Your Sales
- Telephone Sales
- Introduction to Marketing

Training, Mentoring & Consultancy Services

- Marketing Skills (Intermediate & Advanced)
- Effective Influencing Skills

Customer Focus

- Customer Relations
- Delivering Customer Service Excellence

Confidence Building & Personal Development

- Achieve a Work-Life Balance
- Assertiveness Training
- Building Self-Confidence
- Career Development
- Emotional Intelligence & Personality Skills
- Making a Positive Impact
- Bespoke 1-2-1 personal development mentoring programmes

Creativity & Innovation

- Practical Creativity & Innovation Training
- Problem Solving & Creative Thinking

Training Techniques

- Training Needs Analysis
- Train the Trainer

Other

- Body Language
- Behavioural Change
- Becoming a Consultant
- Outplacement Programmes – Creating Positive Outcomes from Headcount Reduction
- Supervisory Skills
- Winning Interviews - Interview Techniques & Preparation
- Writing Successful CVs, Application Forms & Letters
- Work Smarter